





City of Loma Linda Official Report

Floyd Petersen, Mayor
Karen Hansberger, Mayor pro tempore
Robert Christman, Councilmember
Stan Brauer, Councilmember
Robert Ziprick, Councilmember

COUNCIL AGENDA: November 18, 2003

TO: City Council

VIA: Dennis R. Halloway, City Manager 

FROM: Deborah Woldruff, AICP 
Community Development Director

SUBJECT: Appoint Ms. Marilyn Crane to complete the Term of Merlin Burt,
Ph.D. as a Historical Commissioner

RECOMMENDATION

The Historical Commission recommends that the City Council appoint Ms. Marilyn Crane to complete the term of Merlin Burt, Ph.D. as a Commissioner.

BACKGROUND

On October 14, 2003, the City Council accepted the resignation of Dr. Merlin Burt from the Historical Commission, declared a vacancy and directed the City Clerk to post a vacancy notice. An application was received from Ms. Marilyn Crane during the application period. The City previously had received an application from Mr. Richard Wiley, which was kept on file.

ANALYSIS

The Historical Commission regrets losing Dr. Burt, who was a knowledgeable and dedicated member. For this reason, the Commission requests that the City Council consider appointing Ms. Marilyn Crane to complete his term, which expires in May 2006. Like Dr. Burt, Ms. Crane has an education and background in Library Science and Special Collections. The University has appointed her to fill Dr. Burt's position as Chairperson of the Department of Archives and Special Collections and Director of the Ellen White Estate Branch Office with Loma Linda University (LLU), Del Webb Library and Heritage Room in an acting capacity for seven to nine months. The City and Historical Commission have benefited from the connection with the Library and Heritage Room, which has provided access to resources that would not otherwise be available. An added benefit of the connection is the cooperative relationship that has developed

between the Commission, City staff, and Library staff. The Commission would very much like to continue building that relationship.

Loma Linda Municipal Code (LLMC), Section 17.80.050, Historic Preservation Commission stipulates that Commission members be a mix of professionals (in the disciplines of architecture, history, architectural history, planning, or other historic preservation-related disciplines) and lay members who have demonstrated interest, competence, experience, or knowledge in historic preservation. The Code section cited also provides that vacancies on the Commission be filled in a like manner for the unexpired term of office. The appointment of Ms. Crane to the Commission fulfills that requirement.

Over the past several years, Mr. Richard Wiley has demonstrated an interest in becoming a Commission member by regularly attending the Historical Commission meetings and participating in the discussions of agenda items. Mr. Wiley meets the membership criteria that are stipulated for lay members. For this reason, the Commission would also like to see Mr. Wiley appointed to the Commission. However, LLMC Section 17.80.050(A) limits the Commission to nine members. To resolve this dilemma, staff suggests that Mr. Wiley's application be maintained on file with the City Clerk for consideration when another position on the Commission becomes available. Or, the City Council can direct staff to initiate a Development Code Amendment to increase the number of the Historical Commissioners to ten.

ENVIRONMENTAL

The City Council's action to fill the vacancy on the Historical Commission is not subject to the California Environmental Quality Act or other local, state, or federal environmental laws or regulations.

FINANCIAL IMPACT

There are no financial impacts associated with the act of filling vacancies of the City's standing commissions, committees, or boards other than those costs associated with the City Clerk advertising the position.

ATTACHMENTS

1. Application for Appointment to the Historical Commission – Marilyn C. Crane
2. Application for Appointment to the Historical Commission – Richard N. Wiley

ATTACHMENT A



CITY OF LOMA LINDA
APPLICATION FOR APPOINTMENT
TO

OCT 28 2003

Historic Commission

The City Council is now accepting applications for appointment to the above named Committee of persons who have a keen interest in serving their City in this way and who are willing to take the time to do effective committee work.

You may mail the application to the City Clerk, City of Loma Linda Civic Center, 25541 Barton Road, Loma Linda, Ca 92354. Resumes are encouraged. You may be asked to appear for an interview by the City Council.

Name MARILYN C. Crane Date 10-26-03
Address 22944 Finch Street, Grand Terrace 92313 Phone 558-4584 or 494
Occupation Academic librarian
Employer Loma Linda University, Del E. Webb Memorial library
Business Address 11072 Anderson St., Loma Linda, CA
Education MSLS

Committees I Have Served On In The Past:

Special Interests Or Qualifications That Would Help Me Be Effective In Serving On This Committee Are:

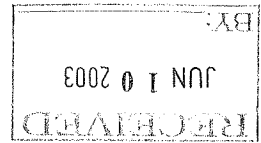
Interim Chair, Dept. of Archives and Special Collections, Loma Linda University
- 15 years experience working with special collections material

Comments:

ATTACHMENT B



CITY OF LOMA LINDA
APPLICATION FOR APPOINTMENT
TO



HISTORICAL COMMISSION

The City Council is now accepting applications for appointment to the above named Committee of persons who have a keen interest in serving their City in this way and who are willing to take the time to do effective committee work.

You may mail the application to the City Clerk, City of Loma Linda Civic Center, 25541 Barton Road, Loma Linda, Ca 92354. Resumes are encouraged. You may be asked to appear for an interview by the City Council.

Name DICK N. WILEY Date JUNE 10TH 2003
Address 10848 PEPPER WAY Phone 796-7282
Occupation DOCUMENTATION
Employer YOUNG MINOS INC.
Business Address COLTON
Education AN A.A. IN RECREATION AND A A.A. IN LIBERAL ARTS

Committees I Have Served On In The Past:

CITIZENS PATROL
PARK AND RECREATION COMMISSION

Special Interests Or Qualifications That Would Help Me Be Effective In Serving On This Committee Are:

OUR FAMILY HAS BEEN IN THE BRYN MAWR AREA FOR
THREE GENERATIONS, AND WAS WELL KNOWN IN THE CITRUS
BUSINESS IN THE AREA. I HAVE GROWN UP IN AND AROUND
BRYN MAWR AND THE LOMA LINDA AREA. I HAVE LIVED IN
LOMA LINDA SINCE 1970 SO I AM VERY AWARE OF MOST OF THE
HISTORY AND PLACES IN OUR AREA.

Comments: I HAVE BEEN TO MOST OF THE HISTORICAL COMMISSION
MEETINGS IN THE LAST TWO YEARS OR SO, AND CONTRIBUTED
MANY TIMES.